

Approved November 13, 2017

Policy # 19-11-01

GLC POLICY ON PACKAGE DELIVERY

Definition: The Board of Directors values their employees and does not want to place them in compromising situations with members. Therefore, the Board has established the following guidelines regarding the delivery of packages to GLC buildings.

Purpose: The purpose of this policy is to clearly establish guidelines for members regarding the delivery of members' private packages, requiring a signature, to any GLC building.

Policy: Due to liability concerns for employees and the organization, no Glenhaven Lakes employee will sign for any members' packages, delivered by any carrier, to the office, clubhouse or shop.

Approved by the Glenhaven Lakes Board of Directors