

Glenhaven Lakes Club, Inc

664 Rainbow Drive

Sedro Woolley, WA 98284

Board of Directors Meeting

Dec 9<sup>th</sup>, 2019

**Present: Beverly Crouter (President), Courtney Long (Vice President), Steve Reynolds (Treasurer), Steve McCreight, Matt Tonkovich, John Hirsch (Secretary), Bekki Dodd (Operations Manager),**

**Absent: None.**

- I. Call to Order: 6:03 PM Quorum present.
  - A. Open Forum: Two members spoke regarding Whatcom Meadows noise and affects on people in our community. The GLC Board noted that we have not had any communication from Whatcom Meadows other than one letter addressed to the people of Glenhaven.
  - B. Changes/Additions to the Order of Agenda: Move item VI. A. Wildwood Project to I.C.
  - C. Accept the Order of the Agenda:

**\*\*Motion made by Steve McCreight to accept the amended order of the agenda, seconded by Matt Tonkovich, motion passes unanimously\*\***
  - D. Wildwood water project: Water Manager, Dar Surrat, WDM2, spoke about the need and the cost. This is a needed extension to an earlier emergency repair.

**\*\*Motion made by Steve McCreight to approve \$7000 from the Water Reserves Fund for the Wildwood water project , seconded by Courtney Long, motion passes unanimously\*\***
- II. Approval of Minutes:
  - A. Nov 18<sup>th</sup> 2019 Minutes:

**\*\*Motion made by Steve McCreight to approve the Nov 18th, 2019 Minutes, seconded by Steve Reynolds, motion passes unanimously\*\***

III. General Reports:

- A. A & Z Report: Reviewed
- B. Glenroads Report: None
- C. Chair Report: Dec 14<sup>th</sup> 5-7 pm is the GLC Christmas party for all.
- D. Treasurer's Report:
  - 1. Balance Sheet: Reviewed and accepted.
  - 2. Income Operations: Reviewed and accepted.
  - 3. Income Water: Reviewed and accepted.
- E. Other Reports:
  - 1. Water Report: Reviewed and accepted.
  - 2. Operations Report: Reviewed and accepted.
  - 3. Enforcement: Reviewed and accepted.

IV. Correspondence: None

V. Unfinished Business:

- A. 2020 Budget: Planning in progress.
- B. Ash Way property update:

**\*\*Motion made by Steve McCreight to approve moving forward with GLC acquiring four lots on Ash Way as a donation to GLC to be put into green space , seconded by John Hirsch, motion passes unanimously\*\***

- C. Pool Loan final report: Bank is moving ahead with their loan paperwork .

VI. New Business:

- A. Operation Managers' Authorization to disburse loan funds:

**\*\*Motion made by Courtney Long to approve that Bekki Dodd, GLC Operations Manager, be authorized to disburse funds for the 2020/2021 pool renovation from the General Reserve Account for capital expenses with the approval from either the GLC board Chair or the GLC board Treasurer, seconded by Matt Tonkovich, motion passes unanimously\*\***

The bank will be reviewing any loan draws against bills for work done.

VII. Action Items: None

VIII. Open Forum: No members to speak.

IX. Exec session: personnel matter Staff Yearend Bonus

**\*\*Motion made by Courtney Long to enter executive session for a personnel matter, seconded by Steve McCreight, motion passes unanimously\*\***

**\*\*Motion made by Courtney Long to exit executive session, seconded by Matt Tonkovich, motion passes unanimously\*\***

Action taken:

**\*\*Motion made by Courtney Long to approve awarding each GLC staff member with a yearend bonus of \$750 net , seconded by Steve Reynolds, motion passes unanimously\*\***

X. Adjourned:

**\*\*Motion made by John Hirsch to adjourn, seconded by Steve Reynolds, motion passes unanimously\*\***

Meeting adjourned 8:23 PM

Respectfully submitted by:

John Hirsch, Secretary

