

Glenhaven Lakes Club, Inc.
664 Rainbow Drive
Sedro Woolley, WA 98284
Board of Directors Meeting
June 12, 2023

Andi, Bev, Steve R, Scott D, Andi Z., Bekki D

Call to order 6:30

- A. Open forum – no comments
- B. Changes/additions to order of Agenda - Item 4 under new business- moved to C under approval of minutes – Bev
- C. Accept the order of agenda – accept as amended Erica, Andi 2nd all in favor.

Approval of minutes

- A. May 8th minutes – Scott, Steve R all approved.
- B. Special meeting minutes – approve as submitted – Andi, Scott, all in favor.
- C. Reserve study liaison – Bev recommends we assign Steve R as Reserve Study liaison – Scott motion, Andi, all approved.

Financial Reports

- A. Treasurer’s Report
 - a. Balance Sheet
 - b. General Ops
 - c. Water Ops
 - d. Reviewed all reports, no significant concerns, no questions.
- B. Other Reports
 - a. Chair report – discussed notification for missed meetings, start times
 - b. A&Z Report - reviewed.
 - c. Compliance/Enforcement - Reviewed
 - d. Operations Report-reviewed
 - e. Water Report-

Correspondence

Unfinished Business

- A. Reserve Fund Transfer Decision-reviewed policy on reserve transfer, Steve R- motion that we transfer \$40,000 into water reserve account and \$40,000 into general reserve account from the General Operations account- Scott second all approved.
- B. Bank Signer Card- need all members to fill out and sign,
 - a. Motion “ move to approve board members: Beverly Crouter, Scott Drafs, Erica Fifer, Steve Reynolds, Steve Eakins and Andi Zamora to register as signers on the banner bank accounts and peoples bank accounts with the following members as check signers:

President Beverly Crouter, treasurer Scott Drafs, secretary Erica Fifer and operations manager Bekki Dodd” Andi, second Steve R all in favor

New Business:

- A. Trailer Proposal -discussed. motion made to purchase dump trailer, cost split between water and general reserves 50/50 not to exceed \$14000 by Steve, second Andi – all approved
- B. Pumphouse Storage Proposal – Motion “to purchase items proposed to improve pumphouse storage as requested not to exceed \$6,000 paid from the water reserve account“ Erica, Andi second all approve
- C. Fernhaven Final Phase Proposal “Motion that we approve the Fernhaven pipeline replacement not to exceed \$20,000 from water reserves “ Scott, Steve 2nd all approved
- D. Water Share “returns” – discussed, no action taken

Executive session – Andi “move we close regular session and move to executive session to discuss legal matter” second by Erica.

Motion to go back to open session Scott D, second by Andi all approve

Motion to adjourn the meeting Scott second Erica all approved

ACTION ITEMS – Please add to July board meeting agenda–

- Review policy on board members bringing items to staff/manager.
- Water meter inventory and fire hydrant discussion