

ARCHITECTURAL & ZONING COMMITTEE STRUCTURE/SHED PERMIT APPLICATION



GLENHAVEN LAKES CLUB, INC
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DATE _____

DIVISION _____ BLOCK _____ LOT _____

Each property must have a separate permit (unless proof of legally combined.) Do not combine properties on one permit.

Member Name _____

Agents Name (if applicable) _____

Member Phone _____

Agent's Phone (if applicable) _____

Mailing Address _____

Site Address _____

All sheds/structures erected in Glenhaven must meet all GLC standards as outlined in the A & Z Guidelines. No shed/structure shall be erected on a vacant lot unless legally combined with a dwelling lot. Divisions 10 & 11 check with Glenroads about road right of way guidelines.

Describe Shed/Structure: Size _____ ft by _____ ft (must be 200 sq ft or less) Height _____ ft (must be less than 16 ft)

Color _____ Replacement yes _____ no _____ Second shed yes _____ no _____

Material/Style _____

My account is paid current _____ I have read the A&Z guidelines regarding sheds/structure _____

Approval letter for my agent is included YES NA I understand the A&Z committee may visit my lot _____

PERMIT APPROVED _____ DATE _____

PERMIT DENIED _____ DATE _____

A&Z INITIALS _____

OFFICE SIGNATURE _____


Reason for denial _____

In the space below, make a drawing showing any existing structures on the property. Include the proposed shed with dimensions and distances to other structures and property lines. Attach pics if prefabricated.

ALL PAGES MUST BE COMPLETE WITH DOCUMENTS & PICTURES ATTACHED FOR PERMIT TO BE REVIEWED

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CLEAR DRAWING IS REQUIRED

A large, empty rectangular box with a thin black border, intended for a clear drawing of the structure or shed. The box occupies the central portion of the page, below the title and above the disclaimer.

***All GLC approved projects and permits are subject to County approval. All permits (unless otherwise noted) will expire six months from the signed date of approval by the A & Z Committee.**

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2. Structures/sheds (200 sq ft maximum)

- a. All structures/sheds 200 sq ft and under including but not limited to playhouses/treehouses greenhouses, erected in Glenhaven must have written approval from the A & Z Committee, and must meet all GLC and Whatcom County standards, codes and requirements.
- b. The size of the structure/shed shall not exceed 200 sq ft with width and length no greater than 16 ft. The height of the shed shall be one story with a maximum height of 12 ft. Any building structure larger than 200 sq ft is considered an “Accessory Building” and must follow the permit process for New Construction
- c. Structures 200 sq ft and under that are not enclosed, including but not limited to pergolas, arbors, and wood storage, do not require a permit.
- d. Maximum two (200 sq ft) or under, structures/sheds per lot.
- e. No plumbing is to be installed in a structure/shed 200 sq ft and under including water pipes, toilets, sinks, or any devices requiring running water.
- f. Sleeping or cooking facilities are not to be installed in a structure/shed 200 sq ft and under
- g. Structures/sheds 200 sq ft or less are not habitable structures and are not to be used for that purpose.
- h. Structures/sheds must comply with County and GLC setback requirements relating to residences and water pipes.
- i. Where possible structures/sheds are to be placed only in backyards.
- j. Structures/sheds cannot be erected on an undeveloped lot in Glenhaven unless said lot is legally bound to a lot with a dwelling and the deed for both lots is registered to the same property owner.