

**Glenhaven Lakes Club, Inc.**  
**664 Rainbow Drive**  
**Sedro Woolley, WA 98284**  
**Board of Directors Meeting**  
**March 13, 2017**

**PRESENT: Beverly Crouter (President), Lori Hansen (Vice President), John Major (Secretary), Steve Reynolds, (Treasurer), Steve McCreight, John Hirsch, Laura Lunsford, Steve Grieser (General Manager). Absent: None.**

- I Call to Order – 7:00 pm,– team agreement read
- A. Open Forum: A member gave a recap of the Glenroads annual meeting.
  - B. Changes/Additions to the Order of the agenda. Add annual meeting voting procedures to new business.
  - C. Accept the Order of Agenda: **Motion made by Hansen, seconded, passes unanimously.**

- II Approval of February 13th 2017 Minutes  
**Motion made by Lunsford and seconded to approve the minutes as corrected.**  
**Motion passes unanimously.**

- III General Reports
- A. A and Z – Reviewed.
  - B. Glenroads – The annual meeting was reviewed in open forum.
  - C. Chair –
    - 1: The Board retreat is scheduled for April 14<sup>th</sup>.
  - D. Treasurer’s Report – submitted and accepted
    - 1. Balance Sheet – reviewed and accepted
    - 2. Year to Date P & L Operations –reviewed and accepted
    - 3. Year to Date P& L Water – reviewed and accepted
    - 4. Reserve Account Deposits – reviewed and accepted.
    - 5. Treasurer Reynolds presented a new format for the treasurers report.
    - 6. The possibility of opening up a 3<sup>rd</sup> bank account was discussed.
  - E. General Manager’s Report –Received:

- IV Correspondence – Received Mr. Wickland's letter.

- V Unfinished Business:
  - A. Capital Project Priority: The policy was reviewed and revised.

- VI. New Business:
  - A. Election of Board officers: **Motion made by Hansen, and seconded to appoint Laura Lunsford as secretary. Motion passes unanimously.**

**Motion made by McCreight, and seconded To retain the President, Vice President, and Treasurer for the year. Motion passes unanimously.**

**Motion made by Reynolds, and seconded to remove John Major and add Laura Lunsford to all check signing duties. Motion passes unanimously.**

B. GLC Representation at Glenroads meetings: It was decided that the General Manager will represent Glenhaven at Glenroads board meetings.

C. 2016 Audit: 5 companies have been contacted about performing GLC audit.

VII. Executive Session: **Motion made by McCreight, and seconded to enter executive session to discuss a personnel matter. Motion passes unanimously.**

**Motion made by Reynolds, and seconded to exit executive session. Motion passes unanimously.** No action taken.

VIII: Action Items:

1: Follow up with the attorney about the channel issue.

2: Survey work session.

3: Capital Project priority policy completion.

IX: Open Forum: None.

Meeting Adjourned at 8:56 pm.

Respectfully submitted,

John Major Secretary.GLC INC.