

ARCHITECTURAL & ZONING COMMITTEE

SEPTIC SYSTEM INSTALLATION PERMIT

APPLICATION



GLENHAVEN LAKES CLUB, INC
WWW.GlenhavenLakes.Com

664 Rainbow Drive Sedro Woolley, WA 98284

Tel (360) 595-2061

Fax (360) 595-2268

office@glenhavenlakes.com

DATE _____

DIVISION _____ BLOCK _____ LOT _____

Member Name _____

Agents Name (if applicable) _____

Member Phone _____

Agent's Phone (if applicable) _____

Mailing Address _____

Site Address _____

All septic tank/drain field installations in Glenhaven must have written approval from the A & Z Committee, and must meet all GLC and Whatcom County standards, codes, requirements, and A&Z guidelines section 2, E House plans must be submitted within 6 months of approval of septic permit.

County permit # _____ Date approved _____ Bdrms _____

County septic permit and design attached Yes ___ No ___

My account is paid current _____ I have read the A&Z guidelines regarding septic system installation _____

Approval letter for my agent is included _____ I understand the A&Z committee may visit my lot _____

PERMIT APPROVED _____ DATE _____

PERMIT DENIED _____ DATE _____

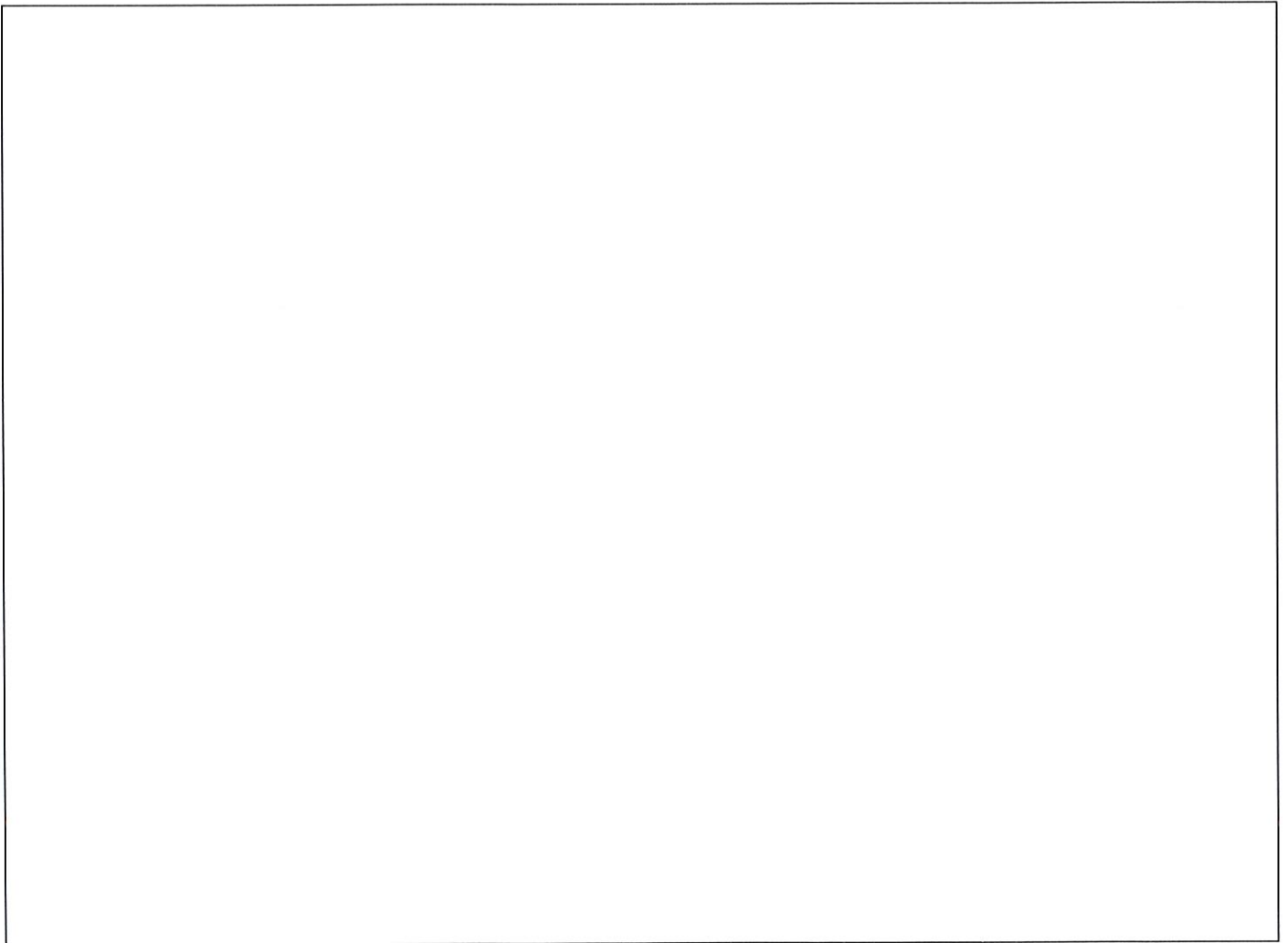
A & Z INITIALS _____

OFFICE SIGNATURE _____

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Create a drawing showing the septic and any existing structures on the property. Include the distances to other structures and to the property lines.

***A CLEAR DRAWING IS REQUIRED or attached County approved septic design**

A large, empty rectangular box with a thin black border, intended for the applicant to draw a site plan showing the septic system, existing structures, and property lines.

***All GLC approved projects and permits are subject to County approval. All permits (unless otherwise noted) will expire one year from the signed date of approval by the A & Z Committee.**

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E. Septic Tank/Drain Field Requirements for Homes

1. All septic tank/drain field installations in Glenhaven must have written approval from the A & Z Committee, and must meet all GLC and Whatcom County standards, codes, and requirements.
2. To obtain a Whatcom County septic permit the owner must first have the Glenhaven Water System Manager sign the appropriate section on the "Whatcom County Water Availability Form for Public Water System" before submitting the septic application to the County.
 - a. Water availability is governed by Washington State and is only permitted if the Glenhaven water system is allowed any new water connections at the time requested.
3. After County approval submit documents and GLC application to the A & Z Committee.
 - a. Owner must have a recorded deed to show proof of ownership; provide A & Z a copy.
 - b. Owner must have a current Whatcom County Health Department septic construction permit approved for the Div/Blk/Lot requested; provide the A & Z Committee a copy.
 - c. Submit GLC septic system application form to the A & Z Committee.
4. Grass, trees, and shrubs may be requested to be planted if warranted in the opinion of the A & Z Committee, however, trees and shrubs should be planted far enough from the drain field to prevent root intrusion into the drain field.
5. A house plan must be approved within 6 months of the septic installation, or the owner will be subject to a violation.
6. The WSI fee must be paid prior to septic tank/drain field installation. This fee will be non-refundable and stay with the property.
 - a. Owners must be aware that having a septic system approved and in place does not guarantee a permit from GLC to build a home.
7. All approved septic systems shall meet all Washington State and Whatcom County installation and maintenance requirements. Owners shall be responsible for proper system maintenance.
8. Applications are available on the Glenhaven website or at the office.