

Glenhaven Lakes Club, Inc.

**664 Rainbow Drive
Sedro Woolley, WA 98284
Board of Directors Meeting
Jan 14th, 2019**

PRESENT: Beverly Crouter (President), Steve Reynolds (Treasurer), Steve McCreight, John Hirsch (Asst Secretary), Bekki Dodd (Office Manager), Lori Hansen (excused), Courtney Long (excused), Laura Lunsford (excused)

I: Call to Order – 7:00pm

A. Open Forum: No members to speak.

B. Changes/Additions to Order of the Agenda: None

C. Accept the Order of the Agenda:

****Motion made by Steve McCreight to accept the order of the agenda, seconded by John Hirsch, motion passes unanimously****

II: Approval of Minutes:

Dec 10th, 2018 Minutes

Correction: Delete comment that Bekki will follow up with member and attorney.

****Motion made by Steve McCreight to approve the minutes, seconded by John Hirsch, motion passes unanimously****

III: General Reports

A. A & Z Report- Reviewed and discussed.

B. Glenroads Report – No report submitted

C. Chair Report – None.

D. Treasurer's Report

1. Balance Sheet – Reviewed and accepted

2. Income Operations – Reviewed and accepted

3. Income Water – Reviewed and accepted

E. Office Manager's Report

1. Water Report – Reviewed and accepted

2. Operations Report – Reviewed and accepted.

3. Enforcement – Reviewed and accepted.

IV: Correspondence

Discussed response from attorney regarding a member who owes money.

V: Unfinished Business

A. Budget Decision – Discussed the budget.

****Motion made by Steve McCreight to approve the 2019 Budget as proposed with minor corrections, seconded by John Hirsch, motion passes unanimously****

B. 2019 Budget Review Meeting:

Discussed the fact that no community members showed up for the Jan 9th Town Hall Meeting. The Board will still hold another meeting Feb 5th and hope any interested members will show up.

VI: New Business:

2018 Audit: We will place a recommendation on the ballot to not do an audit as it would be two years in a row. The 2018 audit would be for the 2017 year finances.

Past year accounts update and request: There are a number of properties in Glenhaven that have had liens initiated on them. The GLC Board stated the importance of continuing to lien delinquent properties.

Transfer of Funds: Discussed fund balances and bills.

****Motion made by Steve McCreight to authorize the transfer of funds in an amount not to exceed \$100,000 from the Peoples Bank Water Money Market Capital Reserves account to the Total Skagit Water Money Market Reserves account, seconded by John Hirsch, motion passes unanimously****

Annual Meeting:

- 1. Approval of agenda:** Agenda discussed.

****Motion made by Steve Reynolds to accept the Agenda for the Annual Meeting, seconded by John Hirsch, motion passes unanimously****

- 2. Two Bylaw Amendments (proxies and combined budget):**

A Bylaw Amendment affecting who proxies may be given to and a bylaw amendment seeking to combine our current General Ops Budget and our Water Budget into a single combined GLC Budget were discussed.

****Motion made by Steve McCreight to approve the two Bylaw Amendments to be voted on for approval by the membership at the Annual Meeting, seconded by Steve Reynolds, motion passes unanimously****

VII: Action items: None

VIII: Open Forum:

Member suggested a standby generator use propane fuel.

Member suggested GLC file a violation on a bank owned nuisance property.

****Motion made by Steve McCreight to enter executive session to discuss job titles and compensation, seconded by John Hirsch, motion passes unanimously****

IX: Executive Session: Discussion held.

****Motion made by Steve Reynolds to leave executive session, seconded by Steve McCreight, motion passes unanimously****

****Motion made by Steve Reynolds to change the job title of Office Facilities Manager to Operations Manager and add a job title of Water Superintendent, seconded by Steve McCreight, motion passes unanimously****

X: Adjourned:

****Motion made by Steve Reynolds to adjourn, seconded by Steve McCreight, motion passes unanimously****

Meeting Adjourned at 8:51 pm.

Respectfully submitted by:

John Hirsch, Assistant Secretary