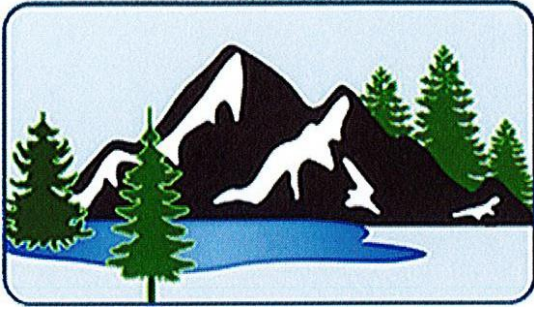


# ARCHITECTURAL & ZONING COMMITTEE

## TREE LIMBING & REMOVAL PERMIT APPLICATION



GLENHAVEN LAKES CLUB, INC  
[WWW.GlenhavenLakes.Com](http://WWW.GlenhavenLakes.Com)

664 Rainbow Drive Sedro Woolley, WA 98284

Tel (360) 595-2061  
 Fax (360) 595-2268

[office@glenhavenlakes.com](mailto:office@glenhavenlakes.com)

DATE \_\_\_\_\_

DIVISION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

Member Name \_\_\_\_\_ Agents Name (if applicable) \_\_\_\_\_

Members Phone \_\_\_\_\_ Agents Phone (if applicable) \_\_\_\_\_

Mailing Address \_\_\_\_\_ Site Address \_\_\_\_\_

All tree limbing and/or removal in Glenhaven Lakes must meet all GLC standards as outlined in the A & Z Guidelines, Section 2. H-1. GLC approval for tree removal/limbing is not permission to trespass. Property owner permission is required for all tree removal/limbing in Glenhaven. Once approved tree removal commences, debris removal and clean up must be completed within 90 days.

EACH TREE MUST BE MARKED WITH COLORED RIBBON/TAPE before the A&Z meeting.

**If tree(s) is in Glenroads right-of-way you must get Glenroads permission (glenroadsboard@gmail.com)**

If it's a hazard tree "claim" fill out the following and attach supporting evidence tree(s) were a hazard

Number of hazard trees removed \_\_\_\_\_ Date hazard tree(s) were removed \_\_\_\_\_

List of supporting evidence: Arborist report \_\_\_\_\_ Pictures \_\_\_\_\_ Property damage \_\_\_\_\_

My account is paid current \_\_\_\_\_ I have read the A&Z guidelines regarding trees \_\_\_\_\_  
 Approval letter for my agent is included \_\_\_\_\_ I understand the A&Z committee may visit my lot \_\_\_\_\_

.....  
 Permit **APPROVED** Glenroads \_\_\_\_\_ Permit **DENIED** Glenroads \_\_\_\_\_ Date \_\_\_\_\_  
GR initial GR initial

Permit **APPROVED** GLC \_\_\_\_\_ Permit **DENIED** GLC \_\_\_\_\_ Date \_\_\_\_\_  
A&Z initials A&Z initials

Reason for denial Glenroads \_\_\_\_\_ Reason for denial GLC \_\_\_\_\_

Office signature \_\_\_\_\_

# ARCHITECTURAL & ZONING COMMITTEE

## TREE LIMBING & REMOVAL PERMIT APPLICATION

In the space below, make a drawing showing any existing structures on the property. Show the location of all trees and identify those proposed for limbing or removal. Number each tree on the drawing and give the reason for your request (i.e., leans toward house, unhealthy, etc.)

	<u>Tree type</u>	<u>Trunk diameter</u>	<u>Reason for removal</u>	<u>Write "hazard" if applicable</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____
7.	_____	_____	_____	_____
8.	_____	_____	_____	_____
9.	_____	_____	_____	_____
10.	_____	_____	_____	_____

Use additional sheet(s) of paper if you need more room

**CLEAR DRAWING REQUIRED**

**\*All GLC approved projects and permits are subject to County approval. Tree permits will expire one year from the signed date of approval by the A & Z Committee**

# ARCHITECTURAL & ZONING COMMITTEE

## TREE LIMBING & REMOVAL PERMIT APPLICATION

### H. Tree Limbing/Removal

1. Tree limbing and removal policies.
  - a. With limited exceptions, tree limbing greater than one third the height of the tree and tree removal in Glenhaven Lakes must have written approval from the Architectural & Zoning Committee and must meet all GLC standards. No person shall engage in or cause, directly or indirectly, the removal or limbing of trees without first obtaining a permit from the A & Z Committee at its regularly scheduled monthly meeting. The exceptions to the previous statement where action does require approval but not a permit by the A & Z Committee are when the owner or owner's agent determines an emergency has occurred or is occurring. Cutting trees under unusual or emergency situations where life or property is threatened may be exempt from the permitting process. However, any cutting of trees, regardless of the size, must be reported immediately to the Managers Office or the A & Z Committee, even if after the fact, so that GLC can always be assured of knowing the reasons why trees are being cut down. The notification can be verbal, followed by a written explanation as to the location and reason for the action taken.
  - b. The normal maintenance of trees and vegetation including the cutting and trimming of hedges, trimming tree branches, and the cutting of tall grasses and brush or the removal of small bushes or plants normally found around a residence or on a lot is generally encouraged.
  - e. Trimming of underbrush for the purpose of showing the land for sale is acceptable with prior approval.
  - f. Topping of mature evergreen trees is recognized by the National Arborists Association as injurious to the health of the trees. GLC will therefore require identification of alternate remedies and shall consider topping of trees as the least acceptable of such remedies.
  - g. Trees to be limbed or removed must be ribboned prior to the A & Z Committee meeting (except in cases of hazard trees).
  - h. If the tree removal or limbing contemplated is to occur on a lot not belonging to the applicant, written consent of the owner(s) is required. Except in cases where action was taken to mitigate a hazard, removal of debris will be the responsibility of the applicant requesting the limbing/removal.
  - i. The A & Z Committee may require replacement with an acceptable tree or trees as a condition of approval of tree limbing/removal.
  - j. Tree permits will expire one year from date of approval by the A & Z Committee. Once approved tree removal commences, slash removal and clean up must be completed within 90 days.
  - k. A tree request denied by the A&Z may be reconsidered if the tree and/or surrounding conditions have significantly changed, or the applicant provides the Committee with a written report from a certified Arborist.