

Glenhaven Lakes Club, Inc.

**664 Rainbow Drive
Sedro Woolley, WA 98284
Board of Directors Meeting
September 11th, 2017**

PRESENT: Beverly Crouter (President), Steve Reynolds (Treasurer), Steve McCreight, Laura Lunsford (Secretary), John Hirsch, Steve Grieser (General Manager), Lori Hansen (Vice President), John Major

Hearing called to order at 6:30 pm re: Notice of Violation for lot maintenance-
Discussed issues with overgrown vegetation on property. Decision made-Steve Grieser will communicate GLC decision to the homeowner.

I Call to Order – 7:02 pm

****Reading of team agreement****

- A. Open Forum: none**
- B. Changes/Additions to the Order of the agenda:**
- C. Accept the order of the Agenda **Motion made by McCreight to accept the Agenda as amended, seconded by Major, motion passes unanimously****

II Approval of August 14th, 2017 minutes

****Motion made by McCreight to accept minutes as corrected, seconded by Reynolds, motion passes unanimously****

III General Reports

- A. A and Z Report**-reviewed and accepted
- B. Glenroads Report** – No report submitted
- C. Chair Report** – reviewed
- D. Treasurer’s Report** – submitted and accepted-discussed movement of funds to stay within FDIC Insurance limits with Bank Accounts.
 - 1. Balance Sheet – reviewed and accepted
 - 2. Monthly P & L Operations – reviewed and accepted
 - 3. Monthly P & L Water – reviewed and accepted
 - 4. Year to Date P & L Operations –reviewed and accepted
 - 5. Year to Date P& L Water – reviewed and accepted
 - 6. Reynolds Report – Year to Date Profit & Loss Budget vs Actual
General Ops/Water Ops - reviewed and accepted
- E. General Manager’s Report** - Received
 - 1. Water Report – reviewed and accepted
 - 2. Operations Report – reviewed and accepted
 - 3. Enforcement – reviewed and accepted

IV Correspondence:

- A. E-mail from member:** reviewed and discussed. In-person meeting requested with community member with GM and Board Chair.

- B. **School Band Fundraiser:** Mt Baker HS Band sponsorship request. \$100.00 sponsorship requested. Agreed that GLC does not have a budget for sponsoring organizations outside of Glenhaven Lakes Club.

V: **Unfinished Business:**

- A. **Summit Pipe replacement project**-reviewed and discussed proposal from Iverson Earth Works LLC.
****Motion made to accept Iverson Earth Works LLC proposal for Summit Water Pipe replacement for \$163,761.22 with a 10% contingency to come from Water Operations Reserve funds made by John Hirsch, seconded by McCreight, yes votes from Major, Reynolds, McCreight, Crouter, Lunsford, and Hirsch. Lori Hansen abstained from voting. Motion approved by majority****
- B. **Personnel Policy Handbook**-Please review sections 5-7 before meeting: ****Motion made by Lori Hansen, seconded by Hirsch to table item to next meeting-motion passes unanimously****
- C. **Capital Purchase-AED Purchase:**
****Motion made to purchase AED for Clubhouse, not to exceed \$1350.00 from Operations Reserve funds by Lori Hansen, seconded by Reynolds, motion passes unanimously.**

VI: **New Business:**

- A. **A & Z Violation**- discussed a member removing a full tree without prior approval from the A & Z committee. Prior approval was made only for trimming dangerous limbs of tree. Steve Grieser will follow up with member regarding our decision regarding this violation.
- B. **Pool discussion**-Dan from Northwest Hot Springs present at meeting to discuss proposal for repair and maintenance options for pool.
- C. **Vacant Lots**-proposal made to potentially utilize empty GLC owned lots for storage. Discussed-no action taken.

****Motion made by Lori Hansen to enter Executive Session to discuss a personnel matter, seconded by Reynolds, motion passes unanimously.****

VII: **Executive Session: Personnel**

- A. A personnel matter was discussed.

****Motion made by Steve Reynolds to exit Executive Session, seconded by Hirsch, motion approved unanimously.****

****Motion made to offer a 2 year contract to Steve Grieser, effective January 8th 2018 by Steve Reynolds, seconded by McCreight. Unanimously opposed.****

VIII. **Action Items:** none

IX: **Open Forum:** none

****Motion to adjourn meeting made by Lori Hansen, seconded by Hirsch, motion passes unanimously.****

Meeting Adjourned at 9:55pm.

Respectfully submitted by:

Laura Lunsford, Secretary