

Glenhaven Lakes Club, Inc.
664 Rainbow Drive
Sedro Woolley, WA 98284
Board of Directors Meeting
August 14th, 2017

PRESENT: Beverly Crouter (President), Steve Reynolds (Treasurer), Steve McCreight, Laura Lunsford (Secretary), John Hirsch, Steve Grieser (General Manager), Lori Hansen (Vice President), John Major

- I Call to Order – 7:01 pm**
-Reading of the team agreement-
- A. Open Forum: None**
 - B. Changes/Additions to the Order of the agenda-2 items added under Correspondence**
 - C. Accept the order of the Agenda **Motion made by Lori Hansen to accept the Agenda as amended, seconded by McCreight, motion passes unanimously****
- II Approval of July 10th, 2017 minutes**
****Motion made by McCreight to accept minutes as corrected, seconded by Hansen, motion passes unanimously****
- III General Reports**
- A. A and Z Report**-reviewed and accepted
 - B. Glenroads Report** – No report submitted
 - C. Chair Report** – No report submitted
 - D. Treasurer’s Report** – submitted and accepted-discussed movement of funds to stay within FDIC Insurance limits with Bank Accounts.
 - 1. Balance Sheet – reviewed and accepted
 - 2. Monthly P & L Operations – reviewed and accepted
 - 3. Monthly P & L Water – reviewed and accepted
 - 4. Year to Date P & L Operations –reviewed and accepted
 - 5. Year to Date P& L Water – reviewed and accepted
 - 6. Reynolds Report – Year to Date Profit & Loss Budget vs Actual General Ops/Water Ops - reviewed and accepted
 - E. General Manager’s Report** - Received
 - 1. Water Report – reviewed and accepted
 - 2. Operations Report – reviewed and accepted
 - 3. Enforcement – reviewed and accepted
- IV Correspondence:**
- A. Letter from community member**-Discussed multiple concerns expressed in letter to the Board of Directors. Steve Grieser and Beverly Crouter will follow up.
 - B. Use of Clubhouse request**-YMCA Taekwondo classes request for usage-classes currently held in Sudden Valley, would like to possibly relocate to Glenhaven. Discussed that there are already so many events scheduled at the

Clubhouse, that we do not have the space for extra events. Discussed that the Clubhouse is for member use only.

V: Unfinished Business:

- A. **Survey Results**-100+ responses from community members. Overall results were positive, showing that the island is the hub for our community.

VI: New Business:

- A. **Capital Project planning** – Next year, the Reserve study will be reviewed. Suggested to have a work night for future Capital project planning. Bev will send out an e-mail to find a good night for this.
- B. **Personnel Policy Handbook – review sections 1-7 before meeting**-Sections 1-4 reviewed-tabling sections 5-7 to next meeting.
- C. **Summit Pipe Replacement project**- Reviewed estimate for project from Iverson Earth Works LLC. Steve will follow up, negotiate, and clarify as necessary, then bring back final proposal for this project to our September meeting.

****Motion made by Lori Hansen to enter Executive Session to discuss a personnel matter, seconded by Hirsch, motion passes unanimously.****

VII: Executive Session: Personnel

- A. A personnel matter was discussed. No action taken.

****Motion made by Lori Hansen to exit Executive Session, seconded by Major, motion approved unanimously.****

VIII. Action Items:

IX: Open Forum: none

****Motion to adjourn meeting made by Lori Hansen, seconded by McCreight, motion passes unanimously.****

Meeting Adjourned at 9:49pm.

Respectfully submitted by:

Laura Lunsford, Secretary