

Glenhaven Lakes Club, Inc.  
664 Rainbow Drive  
Sedro Woolley, WA 98284

Board of Directors Meeting  
Monday May 10, 2021 6:30 pm

**Present: (President) Courtney Long, (Vice president) Andre Brionez, (Treasurer) Erica Fifer, (Secretary) Andi Zamora**

- I. Call to order by Courtney Long at 6:33 pm. Quorum present.
  - A. Open Forum: None
  - B. Changes/Additions to the Order of the Agenda:
    1. Add recent email
    2. New Business Item 2 -- Run through recording policy
  - C. Accept the Order of the Agenda
    1. Motion to accept order of agenda by Erica, second by Andi, approved unanimously)
- II. Approval of Minutes
  - A. April Meeting -- no adjustments
  - B. Motion to approve minutes by Andre, second by Erica, approved unanimously)
- III. General Reports:
  - A. A&Z Report: none
  - B. Glenroads Report: none
  - C. Chair Report: none
  - D. Treasurer's Report: great job on our staff for doing so much work under budget!
    1. Balance Sheet: reviewed and accepted.
    2. Operations: reviewed and accepted.
    3. Water: reviewed and accepted.

Other Reports

  1. Water Report: none
  2. Operations Report: reviewed and accepted.
    - a. Update on pool opening plan; having a hard time finding lifeguarding classes to train new lifeguards; also working on system for setting appointments and tracking pool users
    - b. Welcome back to GLC, Cameron! He is working on his WDM certification :)
  3. Compliance/Enforcement: reviewed and accepted.
- IV. Correspondence:
  - A. Request from member to rent portable toilets for the main island during good weather before clubhouse is open for the season (May - September); concern for keeping it protected from vandalism and being an unnecessary expense, at least until fall.
  - B. Email regarding noisy, unsafe small motor vehicles in the neighborhood; GLC cannot enforce laws on county roads, only on private property. We have posted an announcement on the GLC website, on the bulletin board at the store, the door of

clubhouse; we will add the non-emergency number to that post and consider doing a social media post and adding it to the next newsletter as well.

V. Unfinished Business:

- A. Guest fees and "immediate family" wording -- Discussed the rationale and implications of changing the language to reflect a more equitable and inclusive approach. We can change the definition of "immediate family" or remove that part of the definition and implement guest passes instead. Issue was tabled for this month and will be revisited next month for a vote, to be implement for Summer 2022

VI. New Business:

- A. Covid 19 policy for implementing aquatic protocol -- motion made to approve Policy 21-05-01 regarding Covid19 exposure control mitigation and recovery plan by Erica, second by Andre. Approved unanimously.
- B. Run through of meeting recording policy -- meetings can be recorded but not kept or posted once meeting minutes are approved.
- C. Entrance signs -- We are glad that members are excited about the community and making constructive suggestions. We will reach out to member about sign suggestion to request proposal that the board can review and vote on
- D. Shed proposal -- Motion made to approve an amount not to exceed \$16,500, including adding gutters, to be paid from the General Reserve account for the replacement of sheds by Andre, second by Erica, approved unanimously.
  - 1. Request by Andre to be sure there is a solid foundation, gutters, and add a maintenance schedule for painting to protect the investment.

VII. Action Items:

- A. Draft new policy regarding GLC guest fees to review.
- B. Reach out to member about sign suggestion.
- C. Request by a member to add payment plan information, including due dates, to the website. Office staff have already added most of that information to the website.

VIII. Open Forum

- A. Numbers on the GLC website for dues amount does not match up on all the places. Office staff will check again to make sure the dues amount is updated on all pages. We would appreciate an email with a link to the page with incorrect information any time you see one!
- B. Member would like to volunteer for A&Z Committee. Motion made to appoint June Smith to A&Z Committee by Andre, second by Andi, approved unanimously.
- C. Member spoke to reiterate his concern about loud, off-road vehicles to protect the values of the community as quiet, safe and peaceful. Board acknowledged their agreement with the issue and reviewed measures the community has taken (adding information to the website, will add non-emergency number) and potential future actions (like reader board announcements and social media posts).

IX. Executive Session: none

- X. Adjourned -- Motion to adjourn by Andi, second by Andre, approved unanimously)