

Glenhaven Lakes Club, Inc.
664 Rainbow Drive
Sedro Woolley, WA 98284

Board of Directors Meeting
Monday February 13, 2023 6:30 pm

Present: (President) Andre Brionez, (Vice President) Steve Eakins, (Secretary) Andi Zamora, (Treasurer) Erica Fifer, (Director) Bev Crouter, (Director) Gayle McMurtey, (Director) Scott Drafts, (Operations Manager) Bekki Dodd.

Excused Absence: No absences

- I. Call to order by President at 6:31 pm. Quorum present; confirmed by Secretary
 - A. Open Forum: none
 - B. Changes/Additions to the Order of the Agenda: none
 - C. Accept the Order of the Agenda
 1. Motion to accept order of agenda made by Bev, second by Erica, approved unanimously.
- II. Approval of Minutes
 - A. January 9th, 2023 Minutes
 1. Motion to approve January minutes as amended made by Erica, second by Scott, approved unanimously.
- III. Financial Reports:
 - A. Treasurer's Report:
 1. Balance Sheet: reviewed
 2. General Operations: reviewed
 3. Water Operations: reviewed
- IV. Other Reports
 - A. Chair Report: annual review of operations manager completed; preparing for annual meeting
 - B. A&Z Report: reviewed last two reports
 - C. Compliance/Enforcement: reviewed
 - D. Operations Report: reviewed
 - E. Water Report: reviewed
- V. Correspondence: none
- VI. Unfinished Business:
 - A. Policy review
 1. 07-11-01 GLC capitalization policy reviewed; no changes made
 2. 07-06-02 GLC purchasing policy reviewed; no changes made
 3. 10-05-01 GLC board meeting minutes policy
 - a) GLC will create a Google Docs folder for minutes
 - b) Motion made by Bev to postpone further discussion until after annual meeting, second by Steve, approved unanimously.
- VII. New Business
 - A. November meeting minutes correction

1. Motion made by Erica to approve the 2023 fee schedule as presented in November, including paper billing fee, to take effect March 1, 2023, second by Scott, approved unanimously.
2. Motion made by Bev to approve the November meeting minutes as corrected to reflect the vote about the fee schedule; second by Steve; approved unanimously.

B. Fee schedule correction

1. Motion made by Erica to approve the modified 2023 fee schedule, including quarterly paper billing fee and out of country fee, to take effect March 1, 2023, second by Steve; approved unanimously.

C. Kubota lease

1. Motion made by Steve to table the discussion to next month to gather more information about the remainder of payments on lease contract, warranty, and payoff total (including taxes/fees), second by Erica; approved unanimously.

VIII. Action Items:

- A. Add discussion about making board meetings in person or hybrid beginning in April to next month's agenda

IX. Open Forum: none

X. Executive Session: none

XI. Adjourned -- Motion made by Bev to adjourn, second by Steve, approved unanimously.

Adjourned at 8:03 pm