

Glenhaven Lakes Club, Inc
664 Rainbow Drive
Sedro Woolley, WA 98284
Board of Directors Special Meeting
May 28th, 2019

Present: Beverly Crouter (President), Courtney Long (Vice President), Steve Reynolds (Treasurer), Steve McCreight, John Hirsch (Secretary), Bekki Dodd (Office Manager),

I. Call to Order : 5:35 PM Quorum present. Special Meeting called to address two items needing immediate action.

A. Lawnmower: Our riding mower is broken and repair is not cost effective. Board has previously approved \$7500 for a new commercial mower. Now have info from Carl's Mower Service in Ferndale and an offer for a new 60 " Gravely mower with a four year warranty.

****Motion made by Steve McCreight to increase the amount to purchase a commercial mower by \$1100, seconded by Steve Reynolds, motion passes unanimously****

B. Rainbow pipe replacement:

We just had a number of water main breaks on Rainbow and Summit in the past week. Our crews had to work around the clock to repair them. This is an area of old pipe that has been failing. We want to use our crew and replace this segment immediately.

****Motion made by Steve McCreight to budget \$42,000 from the Water Reserves Fund for 650 feet of pipe replacement on Rainbow Drive, seconded by Courtney Long, motion passes unanimously****

C. Adjourn Special Board Meeting:

****Motion made by Steve Reynolds to adjourn the Special Board Meeting, seconded by Steve McCreight, motion passes unanimously****

Meeting adjourned at 6:07PM.

Respectfully submitted by: John Hirsch, Secretary

Glenhaven Lakes Club, Inc

664 Rainbow Drive
Sedro Woolley, WA 98284
Board of Directors Meeting
May 13th, 2019

Present: Beverly Crouter (President), Courtney Long (Vice President), Steve Reynolds (Treasurer), Steve McCreight, John Hirsch (Secretary), Bekki Dodd (Office Manager),

- I. Call to Order : 6:00 PM Quorum present.
 - A. Open Forum: No members to speak.
 - B. Changes/Additions to the Order of Agenda: Add correspondence C. Letter from Charlie Crabtree. Also move check signers to Unfinished Bus B.
 - C. Accept the Order of the Agenda:

****Motion made by Steve McCreight to accept the order of the agenda as amended, seconded by Courtney Long, motion passes unanimously****
- II. Approval of Minutes:
 - A. Apr 8th 2019 Minutes:

****Motion made by Steve Reynolds to approve the April 8th, 2019 Minutes, seconded by Steve McCreight, motion passes unanimously****
- III. General Reports:
 - A. A & Z Report: Reviewed
 - B. Glenroads Report: None
 - C. Chair Report: Our staff went above and beyond over the weekend dealing with multiple water line breaks. They worked around the clock for 48 hours straight with limited rest to make needed repairs. Also our summer kickoff is June 15th. The pool is ready. The pool house is almost ready.
 - D. Treasurer's Report:
 1. Balance Sheet: Reviewed and accepted.
 2. Income Operations: Reviewed and accepted.
 3. Income Water: Reviewed and accepted.

- E. Office Manager's Report:
 - 1. Water Report: Reviewed and accepted.
 - 2. Operations Report: Reviewed and accepted.
 - 3. Enforcement: Reviewed and accepted.

IV. Correspondence:

- A. Attorney gave input and expressed concerns regarding proposed food pantry.
- B. Letter from member requesting to be on the A&Z Committee.
- C. Letter from our book keeper, Charlie Crabtree. Discussed.

****Motion made by Steve McCreight to transfer \$30,000 from Water Operations Checking to Water Operations Reserves, seconded by Steve Reynolds, motion passes unanimously****

V. Unfinished Business:

- A. Food pantry: Discussion.

****Motion made by Courtney Long that the Board not move forward with a food pantry, seconded by Steve Reynolds, motion passes unanimously****

- B. Check signers. Discussed importance of having three board members listed as check signers in case one member is not available to sign checks.

VI. New Business:

- A. Reed Lake presentation: Representative not available.
- B. Appoint A&Z members:
All current A&Z Committee members have stated they would like to continue. We have all positions filled.

****Motion made by Steve McCreight to retain the five current A&Z Committee members, seconded by John Hirsch, motion passes unanimously****

The A&Z Committee Members are Connie Robinson, John Major, Eric Unger, Patrick Michaelis and Brad McNett.

- C. Reserve Study: We have just received the new Reserve Study results. Discussed. It will be gone through in detail and is a tool to help plan future GLC expenses.

D. Fine and Fee schedule changes: Discussed.

****Motion made by Steve Reynolds to accept the proposed changes for dog fines , seconded by Courtney Long, motion passes unanimously****

This change raises the fine for unleashed dogs by \$25 for each offense.

****Motion made by Courtney Long to change the GLC Fee Schedule by adding a Canadian check fee of \$5 as long as the bank charges us the fee and change the Lien filing fee to \$210 , seconded by Steve McCreight, motion passes unanimously****

E. Work night (discussion): Proposed an upcoming Board work night later in May.

VII. Action Items: None

VIII. Open Forum:

John Major Asked Board to review the compliance and enforcement policy. Update as necessary.

IX. Exec session: None.

X. Adjourned:

****Motion made by Steve McCreight to adjourn, seconded by Courtney Long, motion passes unanimously****

Meeting adjourned 7:45pm

Respectfully submitted by:

John Hirsch, Secretary