

Glenhaven Lakes Club, Inc.
664 Rainbow Drive
Sedro Woolley, WA 98284

Board of Directors Meeting
May 8, 2017

PRESENT: Beverly Crouter (President), John Major, Steve Reynolds (Treasurer), Steve McCreight, John Hirsch, Steve Grieser (General Manager), Lori Hansen (Vice President), Laura Lunsford (Secretary)

- I. **Call to Order-7:01 pm-team agreement read**
 - A. **Open Forum:**
 1. A member, Bill Thomas expressed growing and ongoing concern regarding Reed lake management/weed removal-hoping to see some progress. Will set appt. with Steve Grieser to discuss later.
 2. A member, John Hirsch read a story regarding improvements around the community, and how they benefit everyone.
 3. Justin Marr present, no comments.
 - B. **Changes/Additions to the Order of Agenda-Motion made by Reynolds, seconded, passes unanimously.**
 - C. **Accept the Order of Agenda: Motion made by McCreight, seconded, passes unanimously.**
- II. **Approval of Minutes from April 10, 2017-Motion made by Reynolds, seconded. Passes unanimously, Lori abstained from voting, since she was not present at last meeting.**
- III. **General Reports**
 - A. **A & Z Report**-none submitted.
 - B. **Glenroads Report** – submitted for review. Steve will follow up with Dave regarding a location for Glenroads to store maintenance equipment.
 - C. **Chair Report** – Board retreat follow-up. Handout of detailed notes from Board Retreat were given out.
 - D. **Treasurer’s Report**-none submitted this month, due to illness.
 - E. **General Manager’s Report**
 1. Water Report
 2. Site Visit Log
 3. Staff Meeting Agendas
 4. Enforcement-Discussed plan for uncorrected violations. Will follow procedure as necessary for placing liens on property for non-compliance.
- IV. **Correspondence: None.**
- V. **Unfinished Business:**
 - A. **Survey Draft**-Discussion on incentive to return survey-\$25 or \$50 gift card or cash discussed. Survey will be mailed to owners, posted online, and available at the office. Both renters and owners can fill out surveys. If surveys are returned with no identifying information, information will be counted, but not included in drawing. Should add more age brackets to number of household members section. Comment that respondents should be 18 or over, in order to be added to the drawing, will add to survey. Moving educational paragraph under question # 4. Need to add information regarding when drawing will be made, and how we will contact the winner.
 - B. **Agenda Setting Policy**-Draft policy submitted for review/discussion. Discussion was had regarding some changes and additions/deletions be made to the policy, making it simplified and user friendly. Lori will edit draft policy and submit suggested edits at the next meeting in June.
 - C. **Board Meeting Open forum sign in sheet**-Draft submitted for review/discussion. Edit suggested to allow no more than 3 minutes. Otherwise, looks good.

D. Team Agreement-edited last sentence-will bring to June meeting for signatures from Board Members, as discussed at the Board Retreat.

VI. New Business:

A. A & Z Committee – Member Appointments-all three current members(Connie Robinson, Julie Major, and Jesse Sauer), plus new potential member, Patrick Michaelis have expressed interest in being appointed to the A & Z Committee for the 2017-2018 year. **Motion made by Hansen to approve, seconded. John Major recused from vote. All others voted in favor. Motion passed.**

B. Wildlife Photo Contest-Lori Hansen appointed to bring back details on the logistics of organizing this.

C. Annual Transfer to Reserves-**Motion made by Steve Reynolds, seconded. Passed unanimously.**

D. Capital Request- Mower-**Motion made by Hansen to approve purchase of mower from General Ops Reserves, not to exceed \$2900.00. Seconded. Passed unanimously.**

E. Reed Lake – Weed control information and discussion-Mechanical harvesting discussed, including estimates from Kyle Steelhammer and correspondence received from Terry McNabb by Steve Grieser via e-mail. Two options were discussed, one being dredging for harvesting, and the other being mapping work and usage of aquatic herbicides. Budget line is already in place for weed management. All in agreeance to move forward with the less expensive aquatic herbicide option, and apply for permits with the Department of Ecology.

VII. Executive Session: Personnel. Motion made by Hansen and seconded, to enter Executive Session to discuss a personnel matter. Motion passed unanimously. Motion made by Major to exit Executive Session, seconded. Motion passed unanimously.

A motion made by McCreight to approve a mileage reimbursement for General Manager, Steve Grieser.

A motion made by Hansen to consult with an attorney for the purpose of rewriting the General Managers' Contract. Yes votes from Crouter, Reynolds, McCreight, Lunsford, Hirsch. No vote from Major. Motion passes.

VIII. Action Items: None.

IX. Open Forum: None.

Motion made to adjourn by Hansen at 9:51 PM, seconded and approved unanimously.

Respectfully submitted by Laura Lunsford, Secretary