

Glenhaven Lakes Club, Inc.

664 Rainbow Drive  
Sedro Woolley, WA 98284

Board of Directors Meeting  
Monday July 12, 2021 6:30 pm

**Present: (President) Courtney Long, (Vice president) Andre Brionez, (Secretary) Andi Zamora**

- I. Call to order by Courtney Long at 6:31 pm. Quorum present.
  - A. Open Forum: None
  - B. Changes/Additions to the Order of the Agenda: None
  - C. Accept the Order of the Agenda
    1. Motion to accept order of agenda by Andi, second by Andre, approved unanimously)
- II. Approval of Minutes
  - A. June Meeting -- no adjustments
  - B. Motion to approve minutes by Andre, second by Andi, approved unanimously)
- III. General Reports:
  - A. A&Z Report: reviewed and accepted
  - B. Glenroads Report: none
  - C. Chair Report: none
- IV. Treasurer's Report: (via email) Roof repairs were shifted to reserve budget as requested.
  - A. Balance Sheet: reviewed and accepted.
  - B. Operations: reviewed and accepted.
  - C. Water: reviewed and accepted
- V. Other Reports
  - A. Water Report: reviewed and accepted
  - B. Operations Report: reviewed and accepted
    1. Hiring new maintenance staff; position is listed and advertised in multiple places
  - C. Compliance/Enforcement: reviewed and accepted
    1. Reviewed rules regarding in-home businesses in the community -- The policy is designed to prevent a nuisance to neighbors (customer traffic, employee parking, excessive noise).
- VI. Correspondence:
  - A. Member bullying incident -- there have been a lot of behavioral problems with kids on the island this summer. Staff recommends that the new bullying policy be enforced and violators will be subject to a fine of up to \$500 for first violation
  - B. Member concern about kids hanging out on the bridge -- staff reports that kids and adults were avoiding the island because they were being harassed when crossing the bridge. Staff notified them that the bridge is not an acceptable hangout spot (on, under, around, in front of) and have ordered a sign to be posted.

- VII. Unfinished Business:
  - A. Appoint A&Z Member -- Chad Schaefer has submitted an application and sat in on the last meeting; reports having a fair idea of the responsibility and is willing to serve. Motion to appoint Chad to the A&Z committee, second by Andre, approved unanimously.
- VIII. New Business:
  - A. Operations manager six-month performance review
  - B. Temp office in clubhouse -- need a plan because we have outgrown our little list for checking members in at the clubhouse and processing dues payments. Having a phone at the island would not be feasible with current staffing available.
  - C. Annual transfer of funds to reserve accounts -- motion to transfer the excess funds in amount of \$45,000 from the water operations account to the water reserve account made by Andre, second by Andi, approved unanimously.
- IX. Action Items:
  - A. Please update website with new A&Z committee members.
- X. Open Forum
  - A. Member expressed gratitude for enforcing the bullying policy.
  - B. Member wants to clarify that transfer of funds typically occurs annually in May to use any excess funds by putting them in reserve account (not just due to Covid).
- XI. Executive Session: personnel
- XII. Adjourned -- Motion to adjourn by Andi, second by Andre, approved unanimously.