

Glenhaven Lakes Club, Inc.
664 Rainbow Drive
Sedro Woolley, WA 98284

Board of Directors Meeting
Monday January 9, 2023 6:30 pm

Present: (President) Andre Brionez, (Vice President) Steve Eakins, (Secretary) Andi Zamora (excused tardy), (Treasurer) Erica Fifer, (Director) Bev Crouter, (Director) Gayle McMurtey, (Director) Scott Drafs, (Operations Manager) Bekki Dodd.

Excused Absence:

- I. Call to order by President at 6:31 pm. Quorum present; confirmed by Secretary
 - A. Open Forum: none
 - B. Changes/Additions to the Order of the Agenda: none
 - C. Accept the Order of the Agenda
 1. Motion made by Bev to accept order of agenda, second by Scott, approved unanimously.
- II. Approval of Minutes
 - A. December 12th, 2022 Minutes
 1. Motion made by Bev to approve October minutes, second by Steve, approved unanimously.
- III. Financial Reports:
 - A. Treasurer's Report:
 1. Balance Sheet: reviewed
 2. General Operations: reviewed
 3. Water Operations: reviewed
- IV. Other Reports
 - A. Chair Report: preparing for annual meeting (in person and on Zoom)
 - B. A&Z Report: none
 - C. Operations Report: reviewed
 - D. Compliance/Enforcement: reviewed
 - E. Water Report: reviewed
- V. Correspondence: none
- VI. Unfinished Business: none
- VII. New Business
 - A. Annual Meeting Agenda -- Motion made by Bev to approve the agenda for the Annual Membership Meeting for February 2023, second by Gayle, approved unanimously.
 - B. OM review -- President will contact OM to initiate annual review
 - C. Policy review
 1. 07-06-04 GLC investment policy -- no changes made
 2. 07-11-01 GLC capitalization policy -- moved to next month for review
 3. 10-05-01 GLC board meeting minutes policy
 - a) Board will begin using appfolio to make corrections to board meeting minutes

b) Moved to next month's meeting for review

- VIII. Action Items:
- A. Find changes made to Purchasing Policy
 - B. Add policy review for 07-11-01 GLC capitalization policy to agenda for next month
 - C. Add policy review for 10-05-01 GLC board meeting minutes policy to agenda for next month
- IX. Open Forum:
- A. Member expressed appreciation for new gate to island
 - B. Member asked about correspondence regarding Reed Lake
- X. Executive Session: Motion made by Gayle to move to executive session for the purpose of discussing board business, second by Erica, approved unanimously.
- A. Motion made by Steve to exit executive session, second by Gayle; approved unanimously.
 - B. No action taken during executive session.
- XI. Adjourned -- Motion made by Erica to adjourn, second by Scott, approved unanimously.
Adjourned at 7:30 pm