

# ARCHITECTURAL & ZONING COMMITTEE

## TREE LIMBING PERMIT APPLICATION

This permit does not include stump removal or tree cutting. For stump removal or tree cutting refer to the stump removal or tree cutting permits.



GLENHAVEN LAKES CLUB, INC  
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DATE \_\_\_\_\_

DIVISION \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_

**Each property must have a separate permit (unless proof of legally combined.) Do not combine properties on one permit.**

Member Name \_\_\_\_\_ Agents Name (if applicable) \_\_\_\_\_

Members Phone \_\_\_\_\_ Agents Phone (if applicable) \_\_\_\_\_

Mailing Address \_\_\_\_\_ Site Address \_\_\_\_\_

All tree limbing in Glenhaven Lakes must meet all GLC standards as outlined in the A & Z Guidelines. Once approved tree limbing commences, debris removal and clean up must be completed within 90 days. Each tree must be marked with colored tape before the A&Z meeting.

**If tree(s) is in Glenroads right-of-way you must get Glenroads permission (glenroadsboard@gmail.com)**

If it's a hazard tree "claim" fill out the following and attach supporting evidence that tree(s) were a hazard

Number of hazard trees limbed \_\_\_\_\_ Date hazard tree(s) were limbed \_\_\_\_\_

List of supporting evidence: Pictures \_\_\_\_\_ Property damage \_\_\_\_\_

My account is paid current \_\_\_\_\_ I have read the A&Z guidelines regarding trees \_\_\_\_\_  
Approval letter for my agent is included \_\_\_\_\_ I understand the A&Z committee may visit my lot \_\_\_\_\_

Permit APPROVED GLC \_\_\_\_\_ Permit DENIED GLC \_\_\_\_\_ Date \_\_\_\_\_  
A&Z initials A&Z initials

Reason for denial Glenroads \_\_\_\_\_ Reason for denial GLC \_\_\_\_\_

Office signature \_\_\_\_\_

**ALL PAGES MUST BE COMPLETE WITH DOCUMENTS & PICTURES ATTACHED FOR PERMIT TO BE REVIEWED**



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## TREE LIMBING PERMIT APPLICATION

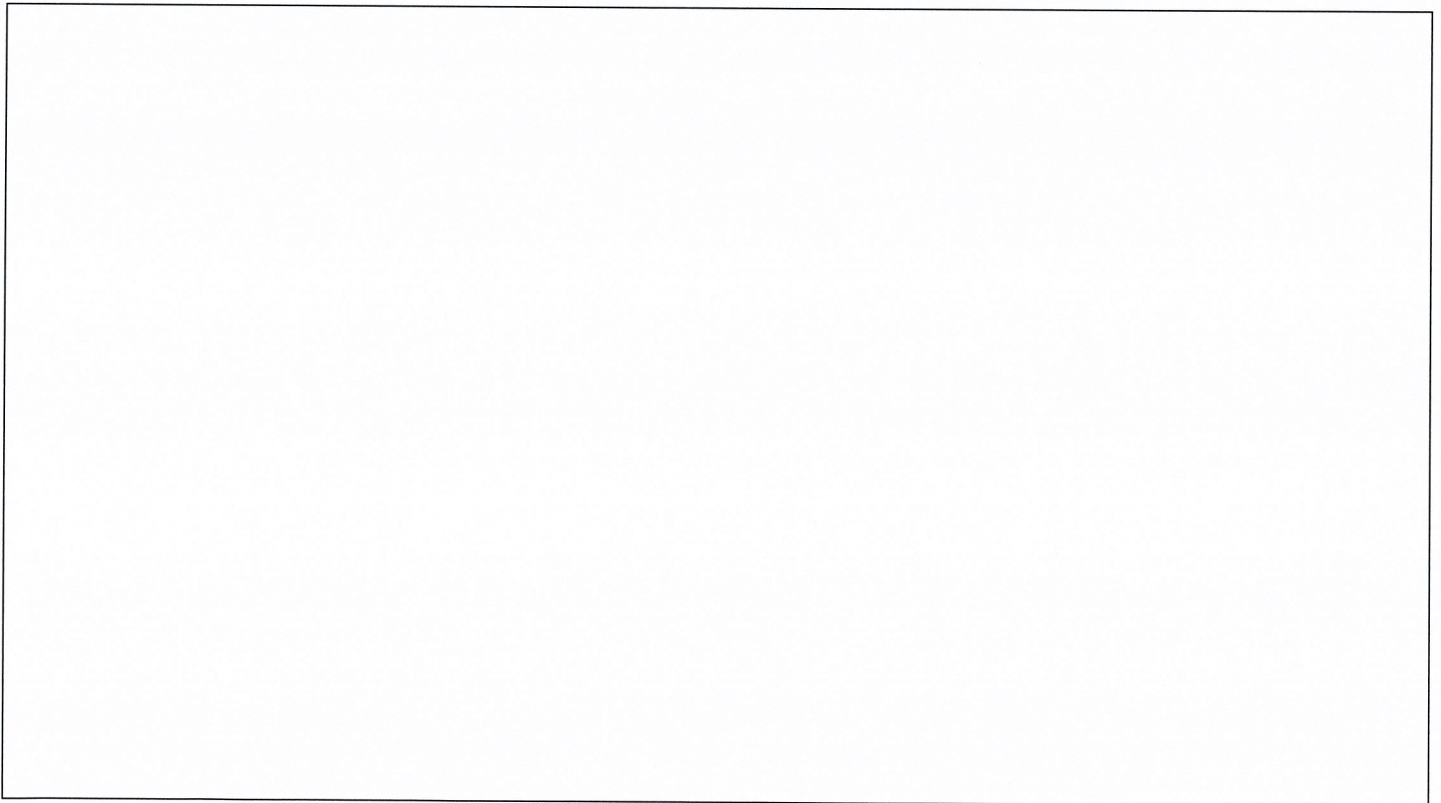
This permit does not include stump removal or tree cutting. For stump removal or tree cutting refer to the stump removal or tree cutting permits.

In the space below, make a drawing showing any existing structures on the property. Show the location of all trees and identify those proposed for limbing. Number each tree on the drawing and give the reason for your request (i.e., limbs over dwellings or driveways, unhealthy, etc.)

	<u>Tree type</u>	<u>Limbing height</u>	<u>Reason for limbing</u>	<u>Write "hazard" if applicable</u>
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Use additional sheet(s) of paper if you need more room

### CLEAR DRAWING REQUIRED



\*All GLC approved projects and permits are subject to County approval. Tree permits will expire 6 months from the signed date of approval by the A & Z Committee

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### 13. Tree limbing

- a. Glenhaven defines a "tree" as a native, naturally occurring species commonly identified as a tree in most tree identification books and does not consider seedlings, or immature trees with a trunk diameter less than 4 inches as trees for purposes of these guidelines.
- b. Glenhaven seeks to maintain as far as practicable the older mature evergreen tree species such as cedar. Naturally growing native trees with a trunk diameter of 4 inches or more must have A & Z Committee approval before limbing (if limbing is more than 1/3 of the height of the tree measuring from the ground).
- c. Glenhaven lot owners in Divisions 10 and 11 must contact Glenroads, Inc. before limbing a tree that is in Glenroads right-of-way.
- d. With limited exceptions, tree limbing greater than one third (1/3) the height of the tree, measuring from the ground, must have written approval from the A & Z Committee and must meet all GLC guidelines. No person may engage in or cause, directly or indirectly, the limbing of trees without first obtaining a permit application from Glenhaven.
- e. All tree limbing permit applications must have a picture of the proposed tree to be limbed.
- f. limbing trees in emergency situations where life or property is threatened may be exempt from the Pre permitting process, however, any limbing of trees greater than one third (1/3) measuring from the ground must be reported within 48 hours via tree permit application with attached pictures, an explanation for the emergency and any other supporting documents
- g. If the A & Z Committee, Manager or Board of Directors determines a tree was limbed without emergency justification, a violation and fine may be assessed against the member.
- h. The normal maintenance and upkeep of trees and vegetation include the cutting and trimming of hedges, the cutting of tall grasses, and brush or the removal of small bushes, plants, or invasive berry bushes on any lot is required.
- i. Commercially sold trees, shrubs and plants that are purchased by an owner for landscaping their developed or undeveloped lots may be planted or trimmed without the need for A & Z approval provided these actions improve the appearance of the lot and are not detrimental in other ways. If a property owner is in doubt, they should submit a permit application to the A&Z. Species which are considered invasive should not be planted in Glenhaven.
- j. Topping of mature evergreen trees is recognized by the National Arborists Assoc. as injurious to the health of the trees. GLC will therefore require identification of alternative remedies and shall consider topping of trees as the least acceptable of such remedies.
- k. Tree trimming applications must show an accurate plot plan specific to the lot in which the work will be done. Including the tree location, approximate diameter, the type of tree being trimmed and the location of any dwellings including sheds. Each tree to be trimmed must be marked with colored tape, prior to submitting a permit application
- l. Written consent of the lot owner is required with the application if the owner is represented by an agent.
- m. Once the actual tree trimming begins, the cleanup of all debris must be completed within 90 days.
- n. A tree trimming request denied may be reconsidered if the applicant has new pertinent information or if important information has been overlooked.



## **10. Hazard or danger tree definition/characteristics and examples**

- a. Definition of hazard or dangerous tree “A hazard or danger tree is a tree that has a structural defect—such as damage, disease, or instability—that makes it likely to fail and pose a risk of causing personal injury or property damage to a potential target. The classification of a hazard tree involves evaluating both the likelihood of failure due to defects and the presence of a potential target, such as people, structures, or vehicles, in the path of the falling tree.”

## **11. Key Characteristics**

- a. Structural Defects: These can include dead or broken branches, cracks in the trunk or roots, decay (indicated by bugs or woodpecker holes), leaning, or being uprooted.
- b. Potential for Failure: The defect makes the tree or part of the tree prone to falling.
- c. Presence of a Target: The tree is located near a person, vehicle, building, or other valuable property that could be harmed or damaged if the tree fails.

## **12. Examples of Defects**

- a. Dead or Dying Trees: Trees that have no leaves, bark, or limbs can be structurally unsound.
- b. Physical Damage: Trees with broken tops, basal scars, or significant splits in the trunk are more likely to fall.
- c. Disease: Fungal growths, a large number of holes, or other signs of disease can indicate internal rot.
- d. Insect Infestation: Infestations can weaken a tree, causing its decline.