

Glenhaven Lakes Club, Inc.

**664 Rainbow Drive
Sedro Woolley, WA 98284
Board of Directors Meeting
August 13th, 2018**

PRESENT: Beverly Crouter (President), Steve Reynolds (Treasurer), Steve McCreight, Laura Lunsford(Secretary), John Hirsch, Bekki Dodd (Office Manager), Lori Hansen (Vice President)

I Call to Order – 7:00pm

A. Open Forum:

- 1. Andre Brionez present to address the cost of receiving copies of GLC governing documents. He stated that the cost would add up if a large amount of documents were requested. Mention of our budget not being on our website was mentioned, and a suggestion was made to have updated Budget copies on the website. Board members stated that these documents are available to all GLC Members by request from the Glenhaven Lakes Office.**
- 2. Thomas Miles present to also talk about access to documents, and possibly sending these electronically to members, and to save paper.**
- 3. Phillip Halstead present to ask about how to transfer a Deed into his name to have a say in community matters as a home owner. Stated that he has a Buyer Contract with the owners that he is the home owner. Board stated that we need a copy of the Title showing that he is the Registered Owner, and mentioned to contact Whatcom County Assessor's Office regarding this matter.**

B. Changes/Additions to Order of the Agenda

****Motion made by Lori Hansen, seconded by Major to accept the change to the order of the agenda to move end of meeting Open Forum before Executive Session, motion is approved unanimously****

C. Accept the Order of the Agenda

****Motion made by John Hirsch to accept the order of the agenda, seconded by Steve Reynolds, motion passes unanimously****

II Approval of Minutes

A. May 21st, 2018 Minutes

****Motion made by Lori Hansen to approve the minutes as amended, seconded by John Hirsch, motion passes unanimously****

III General Reports

- A. **A & Z Report**- Reviewed and discussed
- B. **Glenroads Report** – No report submitted
- C. **Chair Report** – None

D. Treasurer's Report

- 1. **Balance Sheet** – Reviewed and accepted
- 2. **Monthly P & L Operations** – Reviewed and accepted
- 3. **Monthly P & L Water** – Reviewed and accepted
- 4. **Year to Date P & L Operations** – Reviewed and accepted
- 5. **Year to Date P & L Water** – Reviewed and accepted
- 6. **Reynolds Report** – Reviewed and accepted

****Motion made by Steve Reynolds, seconded by McCreight to hire Trina D Hoekstra CPA, P.S. as our new Accountant and to complete our 2017 Audit and Tax Returns****

E. Office Manager's Report

- 1. **Water Report** – Reviewed and accepted
- 2. **Operations Report** – Reviewed and accepted
- 3. **Enforcement** – Reviewed and accepted
 - a. **Approval of Fines**

****Motion made by Steve Reynolds, seconded by McCreight to enter into Executive Session to discuss Member Fines, motion passes unanimously****

****Motion made by Steve Reynolds, seconded by Hirsch to exit Executive Session and enter back into the Regular Business Meeting session****

****Motion made by John Hirsch seconded by McCreight to approve the Member Fines as presented during Executive Session****

IV Correspondence

- A. **Carbon e-mail**-Bev and Bekki will follow up with Mr. Carbon
- B. **Attorney letter re: Signs**-GLC can limit the size of political yard signs on properties.
- C. **Letter from juvenile member**-Reviewed
- D. **Letter from Robert Caswell regarding lot purchase**-Bekki will follow up with Robert regarding making a possible offer on his lot.

****Motion made by Lori Hansen, seconded by McCreight to allow Bekki to make an offer of \$3500.00 to Mr. Caswell for the Ash Way lot # 110139****

V: Unfinished Business:

- A. **Pool renovation information** – Reviewed and discussed. Work night planned to discuss the Pool Renovation.
- B. **A & Z Revisions**–Reviewed and Discussed.

**** Motion made by Steve McCreight, seconded by Hirsch to approve the Draft of the amended A & Z Guidelines after review by our Attorney, motion passes unanimously****

VI: New Business:

- A. Tennis Court renovation-**Reviewed and Discussed.
- B. Check signers-**Proposal made to add John Hirsch(substitute Secretary) as an additional check signer, for purposes of availability of signers.

****Motion made by Lori Hansen, seconded by McCreight**

VII: Action Items: None

VIII: Open Forum:

- A.** Member Thomas Miles expressed concern regarding non ability to speak during the Business meeting. Also expressed concern with how Budget is discussed during the Business meetings. The Board expressed that there is an Open Forum at the end of each meeting specifically to address any questions that came up during the meeting. The Board also mentioned how our Budget is laid out and discussed at Board meetings, and that any member can request a detailed copy of any of our Budgets.
- B.** Member Andre Brionez expressed concern regarding our amendments to the A & Z Guidelines regarding the size of Pole Buildings. The Board let member know that his plans for a Pole Building were approved, pending a final site plan.

IX: Executive Session: None

****Motion to adjourn meeting made by Lori Hansen, motion passes unanimously.****

Meeting Adjourned at 9:08 pm.

Respectfully submitted by:

Laura Lunsford, Secretary