

Glenhaven Lakes Club, Inc.
664 Rainbow Drive
Sedro Woolley, WA 98284
Board of Directors Meeting
February 13, 2017

PRESENT: Beverly Crouter (President), Lori Hansen (Vice President), John Major (Secretary), Steve Reynolds, (Treasurer), Steve McCreight, John Hirsch, Laura Lunsford, Steve Grieser (General Manager). Absent: None.

- I** Call to Order – 7:00 pm,– team agreement read
- A. Open Forum: Three members attended to express the following concerns: Weeds in the channel behind the office, the enforcement procedure used by GLC , and the water rate raise. Board will respond with information about the weed issue in April.
 - B. Changes/Additions to the Order of the agenda. Add item 5 to the chair report, board retreat.
 - C. Accept the Order of Agenda: **Motion made by Reynolds, seconded, passes unanimously.**
- II** Approval of January 9th 2017 Minutes
Motion made and seconded to accept minutes as corrected, Hansen, Motion passes unanimously.
Approval of the January 16th 2017 special meeting minutes.
Motion made and seconded to approve the minutes as written, Lunsford, Motion passes unanimously.
- III** General Reports
- A. A and Z – Reviewed.
 - B. Glenroads – Annual meeting March 8th 2017.
 - C. Chair –
 - 1: 2017-2018 board meeting schedule was handed out.
 - 2: The yearly board calendar was reviewed and revised.
 - 3: The GLC website statistics were reviewed, and concerns about updating the website were discussed.
 - 4: Spring Survey: Lori, Laura, Bev and GM will assemble preliminary questions for the upcoming member survey.
 - 5: The Board retreat day will be set for the second week in April 2017.
 - D. Treasurer’s Report – submitted and accepted
 - 1. Balance Sheet – reviewed and accepted
 - 2. Year to Date P & L Operations –reviewed and accepted
 - 3. Year to Date P& L Water – reviewed and accepted
 - 4. Reserve Account Deposits – reviewed and accepted.

E. General Manager's Report –Topics included Water report, site visit log, staff meeting agendas, enforcement.

IV Correspondence – None received.

V: Unfinished Business:

A: Pipe Replacement Project Summary: Rainbow Project / Extension. Total cost of the project was \$ 192,509 (paid in full). Cain Lake – Glenhaven Drive Project, \$120,707 paid in full, \$ 21,720 anticipated cost to finish the project (as per Iverson).

VI: New Business:

A: GLC Capital Project Priority and Completion Policy (Draft). Final suggestions will be made at the next board meeting.

B: Member Complaint Procedure: Bev reviewed the actions a board member should take if he or she received a complaint from a member.

C: Addition of One FTE Maintenance Position. **Motion made by Lunsford, and seconded to add one full time position to the maintenance staff of GLC. Motion passes unanimously.**

D: GM Communications Class: Three different options were reviewed.

E: Annual Meeting Agenda: Received by the Board.

VI: Executive Session: **Motion made by Lunsford, and seconded to enter executive session to discuss a personnel matter. Motion passes unanimously.**

Motion made by Major and seconded to exit executive session. Motion passes unanimously. No action taken.

VII: Action Items: None.

IX: Open Forum: None.

Meeting Adjourned at 8:50 pm.

Respectfully submitted,

John Major Secretary.GLC INC.