

Glenhaven Lakes Club, Inc.
664 Rainbow Drive
Sedro Woolley, WA 98284
Special Board of Directors Meeting
January 8th, 2018

PRESENT: Beverly Crouter (President), Steve Reynolds (Treasurer), Steve McCreight, Laura Lunsford (Secretary), John Hirsch, Bekki Dodd (Office Manager), Lori Hansen (Vice President), John Major

I Call to Order – 7:03 pm

- A. Open Forum:**
- B. Changes/Additions to Order of the Agenda**
- C. Accept the Order of the Agenda**

****Motion made by Lori Hansen to accept the order of the agenda, seconded by Hirsch, motion passes unanimously****

II Approval of Minutes

- A. December 11th, 2017 minutes**

****Motion made by Steve Reynolds to approve the minutes as amended, motion passes unanimously****

III General Reports

- A. A & Z Report-** Reviewed and accepted
- B. Glenroads Report –** No report submitted
- C. Chair Report –** Reviewed and discussed
- D. Treasurer’s Report**
 - 1. Balance Sheet –** Reviewed and accepted
 - 2. Monthly P & L Operations –** Reviewed and accepted
 - 3. Monthly P & L Water –** Reviewed and accepted
 - 4. Year to Date P & L Operations –** Reviewed and accepted
 - 5. Year to Date P & L Water –** Reviewed and accepted
 - 6. Reynolds Report –** Reviewed and accepted
- E. Office Manager’s Report**
 - 1. Water Report –** Reviewed and accepted
 - 2. Operations Report –** Reviewed and accepted
 - 3. Enforcement –** Reviewed and accepted

IV Correspondence

- A. Letter from member Berrach Mcmonagle –** Reviewed and discussed.
Bekki will follow up with member.

V: Unfinished Business:

- A. Clubhouse reservation fee (decision requested)**
****Motion made by John Major to change the \$150.00 Refundable Security deposit, of which \$50.00 will be non-refundable for using the Glenhaven Clubhouse, Lori Hansen, motion passes unanimously****
- B. Clubhouse men’s bathroom reno update (decision requested)-Discussed**

****Motion made by Lori Hansen to approve an amount not to exceed \$5525.00 from the General Operations Capital Reserve Fund for the Women's bathroom renovation, seconded by McCreight, motion passes unanimously****

****Motion made by Lori Hansen to approve an amount not to exceed \$5075.00 from the General Operations Capital Reserve Fund for the Men's bathroom renovation, seconded by McCreight, Reynolds opposed, motion passes by majority.****

C. 2018 budget (decision requested) – Reviewed and discussed.

****Motion made by Steve Reynolds to approve the 2018 budget as presented, seconded by McCreight, motion passes unanimously****

VI: New Business:

A. Check valve replacement for pumps 1 and 2 (decision requested)

****Motion made by Steve McCreight to approve an amount not to exceed \$20,000.00 to come from the Water Reserve Fund to complete the replacement of check valves 1 and 2 in the Pump House as presented, seconded by Reynolds, motion passes unanimously****

B. Board declarations – Reviewed

VII: Executive Session: None

VIII: Action items: None

IX: Open Forum: None

****Motion to adjourn meeting made by Steve McCreight, seconded by Hirsch, motion passes unanimously.****

Meeting Adjourned at 9:05pm.

Respectfully submitted by:

Laura Lunsford, Secretary