

Glenhaven Lakes Club, Inc.  
664 Rainbow Drive  
Sedro Woolley, WA 98284

Board of Directors Meeting  
Monday November 14, 2022 6:30 pm

**Present: (President) Andre Brionez, (Vice President) Steve Eakins, (Secretary) Andi Zamora, (Treasurer) Erica Fifer, (Director) Bev Crouter, (Director) Gayle McMurtey, (Operations Manager) Bekki Dodd.**

**Excused Absence: (Director) Scott Drafts**

- I. Call to order by President at 6:33 pm. Quorum present; confirmed by Secretary
  - A. Open Forum: none (no members present)
  - B. Changes/Additions to the Order of the Agenda: none
  - C. Accept the Order of the Agenda
    1. Motion to accept order of agenda made by Bev, second by Steve, approved unanimously.
- II. Approval of Minutes
  - A. November 14th, 2022 Minutes
    1. Motion to approve October minutes made by Erica, second by Bev, approved unanimously.
- III. General Reports:
  - A. A&Z Report: reviewed
  - B. Glenroads Report: none
  - C. Chair Report: done
  - D. Treasurer's Report
    1. Member Account status: reviewed
    2. Balance Sheet: reviewed
    3. Operations: reviewed
    4. Water: reviewed
- IV. Other Reports
  - A. Water Report: reviewed
  - B. Operations Report: reviewed
  - C. Compliance/Enforcement: reviewed
- V. Correspondence:
  - A. Member letter reviewed.
- VI. Unfinished Business:

A. Recreational Grounds and Facilities Policy draft -- attorney response provided.

VII. New Business

A. Security Camera Proposal -- motion to approve an amount not to exceed \$38,000 drawn from the water reserve and general reserve funds (50% from each fund) motion made by Steve, second by Bev; approved unanimously.

B. 2023 General & Water Budgets -- Motion to approve both general and water budgets as presented made by Erica, second by Steve; approved unanimously.

C. Fine Schedule 2023 -motion to accept new fine schedule as proposed, made by Bev, second by Erica; approved unanimously.

D. Fee Schedule 2023

1. Motion to approve amended 2022 fine schedule as proposed, motion made by Steve, second by Erica; approved unanimously.

2. Motion to approve new 2023 Fee schedule including paper billing and New Construction fee of \$2500 to take effect December 2,2022 motion made by Erica, second by Gayle; approved unanimously.

E. In Person Meetings – board meetings will continue via zoom; the annual meeting and work sessions will be in person.

VIII. Action Items:

A. Employee handbook; will be presented at the December meeting

B. Manager will draft response letter to member regarding Reed Lake.

IX. Open Forum: none

X. Executive Session: Motion made by Bev to exit General session and move to Executive Session to discuss personnel matter.

A. Motion made by Bev to adjourn to Executive Session and resume General Session; second by Steve; approved unanimously.

XI. Motion to adjourn executive session and resume general session made by Steve, second by Erica; approved unanimously.

XII. Adjourned -- Motion to adjourn made by Bev, second by Steve, approved unanimously.  
Adjourned at 8:16 pm